



SACHI A. HAMAI
Interim Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE OPERATIONS CLUSTER

DATE: September 24, 2015
TIME: 1:00 p.m.
LOCATION: Kenneth Hahn Hall of Administration, Room 830

AGENDA

Members of the Public may address the Operations Cluster on any agenda item by submitting a written request prior to the meeting.
Three (3) minutes are allowed for each item.

1. Call to order – Gevork Simdjian
 - A) **Board Letter – APPROVAL TO EXECUTE CONTRACT FOR WORKERS' COMPENSATION CLAIMS THIRD PARTY ADMINISTRATION SERVICES, UNIT 3**
CEO – Steve Robles or designee
 - B) **Board Letter – COUNTYWIDE CLASSIFICATION ACTIONS TO FACILITATE JAIL HEALTH CONSOLIDATION AND THE OFFICE OF DIVERSION AND RE-ENTRY**
CEO – Steve Masterson or designee
 - C) **Board Letter – INTRODUCTION AND SCHEDULE FOR ADOPTION AN ORDINANCE TO CREATE HEALTH AGENCY AND ESTABLISH AN ORDINANCE POSITION FOR HEALTH AGENCY DIRECTOR**
CEO – Steve Masterson or designee
 - D) **Board Notification Memo – Extension To Sole Source Agreement With Saga Technologies Inc. For The E-mHUB System**
DHS – Mitchell H. Katz, M.D. or designee
 - E) **Board Notification Memo – Extension To Sole Source Agreement With Global Healthcare Exchange LLC**
DHS – Mitchell H. Katz, M.D. or designee
 - F) **Board Letter – REQUEST TO APPROVE CONTRACT WITH CORELOGIC SOLUTIONS, LLC FOR REAL ESTATE FRAUD NOTIFICATION SERVICES**
RR/CC – Dean Logan or designee
2. Public Comment
3. Adjournment



County of Los Angeles
CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

SACHI A. HAMAI
Interim Chief Executive Officer

October 13, 2015

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

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Fifth District

Dear Supervisors:

**APPROVAL TO EXECUTE A CONTRACT FOR WORKERS' COMPENSATION CLAIMS
THIRD PARTY ADMINISTRATION SERVICES FOR UNIT 3
(ALL SUPERVISORIAL DISTRICTS
(3 VOTES)**

SUBJECT

The Chief Executive Office (CEO) seeks the Board's approval for a contract with TRISTAR Risk Management (TRISTAR), to provide Workers' Compensation Claims Third Party Administration (TPA) Services for Unit 3, for the County of Los Angeles (County) Workers' Compensation Program.

IT IS RECOMMENDED THAT THE BOARD:

Find pursuant to County Code Section 2.121.420, that the claims administration services described herein are more economically and feasibly performed by a private firm rather than by County employees.

Approve and instruct the Mayor to sign the attached contract (Enclosure I) with TRISTAR for a three-year term, effective January 1, 2016 through December 31, 2018, with a provision to extend up to six months in any increment, at a total base contract cost of \$25,500,000.

Delegate authority to the Interim CEO, or her designee, to approve and execute amendments and change notices pursuant to the Contract provisions; and/or provide an increase or decrease in funding up to 10 percent above or below each term's annual base maximum obligation, effective upon amendment execution, subject to review and approval by County Counsel and notification to the Board.

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PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The first recommendation establishes the governing authority for County contracting under County Code Section 2.201.020, and sets the framework by which these services were found to be both more economically and feasibly performed by an independent contractor.

Approval of the second recommendation will allow CEO to enter into a Contract with TRISTAR for the continuation of vital workers' compensation activities for Unit 3 as established in County Code Section 5.31.050, Workers' Compensation. The current contract for Unit 3 expires December 31, 2015. The County's Workers' Compensation Program is organized into four (4) units; each unit is comprised of designated departments and its respective claims. Four (4) TPA contractors currently administrate each unit. The proposed contract will provide Workers' Compensation Claims Management for Unit 3, which is comprised of the Board of Supervisors and 23 County departments, including central services such as Auditor-Controller, CEO, Chief Information Office, County Counsel, and Human Resources (Enclosure II).

Approval of the second recommendation will also enable CEO to amend the Contract to execute renewal options and allow for an increase or decrease in funding in respect to service delivery. While the County is under no obligation to pay the contractor beyond what is identified in the original executed agreement, the County may determine that the contractor has provided evidence of eligible costs for qualifying contracted services and that it is in the County's best interest to increase the maximum contract obligation and determine funds should be reallocated. This recommendation has no impact on net County cost.

Implementation of Strategic Plan Goals

The recommended actions support the County's Strategic Plan Goal One, Operational Effectiveness/Fiscal Sustainability, by providing vital risk management services to improve the effectiveness of Countywide risk management activities.

FISCAL IMPACT/FINANCING

The program cost for the Contract under the first recommendation is \$8,500,000 annually for following terms: January 1, 2016 through December 31, 2016; January 1, 2017 through December 31, 2017; and January 1, 2018 through December 31, 2018, respectively, for a total maximum obligation of \$25,500,000, which is 100 percent offset by the County's Workers' Compensation Employee Benefits Operating Budget. Funding for this contract is included in the Fiscal Year 2015-2016 Adopted Budget.

The contract for TRISTAR is subject to: (1) performance adjustments that may result in the adjustment of fees; and (2) the County has the opportunity to manage the flow of claims to maintain constant workload. With that said, under the current contract for Unit 3, the anticipated expenditures for calendar year 2015 will be \$7,714,222.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The County's self-insured Workers' Compensation Program is the largest of any local governmental entity in California, and is responsible for the administration of approximately 27,000 open workers' compensation claims. Statutorily mandated benefits are currently through partnerships with the four TPAs. The CEO Workers' Compensation On-Site County Representatives (OSCRs) provide on-site assistance to TPA staff, County departments, and injured workers. In addition, OSCRs authorize high value payment transactions and act as liaisons between departments, defense counsel, and the TPAs. County Counsel staff and contracted defense attorneys provide legal support.

The contract with TRISTAR contains all required Board mandated provisions. The provision of services by TRISTAR is subject to Proposition A guidelines set forth in the Los Angeles County Fiscal Manual Section 12.2.0. This includes adherence to the Living Wage Program under the County Code Section 2.201. TRISTAR agreed to comply with those requirements.

County Counsel has approved the contract as to form, reviewed the Board letter for policy and legal compliance, and concurs with these recommendations.

CONTRACTING PROCESS

In November 2014, the CEO sent a Notice of Intent to Release a Request for Proposals (RFP) for Workers' Compensation Claims TPA Services for Unit 3 to a list of firms obtained from the Internal Services Department (ISD) website, previous solicitations, and the State of California Department of Industrial Relations TPA website. As a result of that effort, five (5) firms were interested in receiving the RFP when released.

On December 8, 2014, CEO released the RFP for Workers' Compensation Claims TPA Services for Unit 3. The RFP was posted on the ISD website and advertisements were placed in the Los Angeles Times, Los Angeles Sentinel, La Opinion, San Gabriel Valley Tribune, Press Telegram, and the Los Angeles Daily News. As a result, the RFP was sent to ten (10) firms who expressed interest in submitting a proposal.

On January 6, 2015, six (6) firms attended the Mandatory Proposers Conference. The ISD Countywide Contract Compliance Section was in attendance and presented at the conference due to the services being subject to the Living Wage Program.

Proposals were due on January 27, 2015. Four (4) firms submitted proposals: Intercare Holdings Insurance Services, Inc.; Sedgwick Claims Management Services, Inc.; TRISTAR; and York Risk Services Group.

RFP EVALUATION REVIEW PROCESS – OVERVIEW

As specified in the RFP document, the RFP Evaluation Review Process consisted of the following components:

Level 1A – Pass/Fail Qualifying Review

This part of the evaluation process was scored on a “Pass” or “Fail” basis as determined by the Proposer’s response to each of the Proposer’s Minimum Mandatory Requirements. The Pass/Fail Qualifying Review was conducted by personnel of the CEO’s Risk Management Operations and Claims Management Division. Proposals given a score of “Fail” were deemed “unresponsive” and were disqualified from further evaluation. Proposals given a score of “Pass” were deemed “responsive” and proceeded to Level 1A External and Level 1B Internal Reviews. All proposals received by the submission due date passed this section of the review and were evaluated under both Level 1A External and Level 1B Internal Evaluation Reviews. CEO staff determined that all four (4) proposers met the minimum requirements.

Level 1A – External Evaluation Review – 700 Points

This part of the evaluation process was worth a total of 700 points. Proposals were reviewed and scored in the following areas: (1) Proposer’s Qualifications Section - 200 Points; (2) Proposer’s Approach to Provide Required Services Section – 300 Points; (3) Proposer’s Quality Control Plan Section - 100 Points; and (5) Living Wage Compliance Section - 100 Points. Proposal section (4) Acceptance/Exceptions of Terms and Conditions allowed for deductions. CEO staff determined that no points were deducted from all four (4) proposers.

This portion of the evaluation was reviewed and scored by high-level County staff consisting of four (4) evaluators, each from Unit 3 County departments (hereafter “external evaluators”) with education, training, and work experience in the subject matter. Proposals were evaluated by four (4) external evaluators from the following Unit 3 departments: Beaches and Harbors, CEO, Fire, and ISD. External evaluators scored proposals individually in accordance with County Contracting Guidelines. Each external evaluator was screened accordingly for any potential conflicts of interest prior to being accepted as an external evaluator. Each external evaluator was provided with an overview of the RFP process, its roles and responsibilities, evaluation scoring tools and instructions, and the evaluation methodology prior to reviewing and scoring any of the proposals. External evaluators conducted an independent review of the proposals and then participated in a group discussion. Proposer scores under this portion of the evaluation were developed using the Informed Averaging Methodology, pursuant to Board Policy 5.054, and as described in the

Evaluation Methodology for Proposals Implementation Guidelines.

Level 1B – Internal Evaluation Review – 300 Points

This part of the evaluation process was worth a total of 300 points. Cost proposals were reviewed and scored accordingly. CEO staff (hereafter “internal evaluators”) evaluated certain sections of the proposals internally, including Proposer References, Proposer Pending Litigation, Proposer Exceptions to the Sample Contract, Proposer Financial Capability, Cost Proposal, and Proposer Labor Law/Payroll Violations.

In compliance with Proposition A contracting guidelines, the California Division of Labor Standards Enforcement (DLSE) was contacted to request records for Proposers Labor Law/Payroll Violations that may have not been reported in the proposals. TRISTAR had one (1) Labor Law/Payroll Violation that was reported to DLSE. CEO contacted the County’s Labor Law Assessment Team to review the violation and to make a recommendation of points to be deducted from the final proposal score. The Labor Law Assessment Team recommended that zero points be deducted due to the one (1) violation not resulting in a finding. CEO deducted points from TRISTAR’s final score due to the violation not being disclosed in the proposal. Despite this fact, TRISTAR’s proposal was rated highest in the overall scoring under an informed averaging methodology used to reach the final scores.

In compliance with Proposition A contracting guidelines, CEO requested the assistance of the Auditor-Controller (A-C) to review the cost effectiveness of contracting for these services. A-C reviewed and approved the Proposition A, Cost Analysis (Enclosure III), which shows a cost savings of \$869,403 annually (9.15%), and concurs that the contract is cost-effective.

CEO followed all provisions in accordance with Board Policy 5.055, Services Contract Solicitation Protest. All three (3) non-selected proposers were given the opportunity to complete the Proposed Contractor Selection Review process and to request a County Independent Review. Two (2) of the non-selected proposers requested a Proposed Contractor Selection Review, of which, CEO responded to both in accordance with Board Policy 5.055. CEO issued a written decision to the proposers in response to their assertions.

Of the non-selected proposers who completed the Proposed Contractor Selection Review, the incumbent contractor requested a County Independent Review. CEO requested ISD to conduct the County Independent Review. The County Independent Review was provided to CEO with findings of the review. The results of the County Independent Review were sent to the incumbent contractor before the CEO placed the recommendation for contract award on the Board’s agenda.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the contract will allow CEO to continue to provide workers' compensation claims administration services to County departments and ensure delivery of statutorily mandated benefits. Implementation of this Contract will not have any negative impact on services currently being provided by County employees.

CONCLUSION

Upon approval by the Board, please return two signed originals of the contract and one adopted copy of the letter to the CEO Risk Management Branch, attention Steven T. Robles, County Risk Manager.

Respectfully submitted,

SACHI A. HAMAI
Interim Chief Executive Officer

SAH:JJ
STR:RLC:KSJ:TD:yy

Enclosures

c: Executive Officer, Board of Supervisors
Auditor-Controller
County Counsel



SACHI A. HAMAI
Interim Chief Executive Officer

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October 6, 2015

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

COUNTYWIDE CLASSIFICATION ACTIONS TO FACILITATE JAIL HEALTH CONSOLIDATION AND THE OFFICE OF DIVERSION AND RE-ENTRY (ALL DISTRICTS - 3 VOTES)

SUBJECT

This letter and accompanying ordinance will update the tables of classes of positions and the departmental staffing provisions by adding new classifications and positions, and by reclassifying positions in the Sheriff Department to facilitate the implementation of the Jail Health Consolidation Plan and the new Office of Diversion and Re-entry.

IT IS RECOMMENDED THAT THE BOARD:

Approve the accompanying ordinance amending Title 6, Salaries, of the County Code to add five (5) new classifications and positions in the Department of Health Services (DHS) and to reclassify three (3) positions, currently in the Sheriff Department, to facilitate the Jail Health Consolidation Plan and establishing the Office of Diversion and Re-entry.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Your Board of Supervisors (Board) has requested submission of classification letters on a periodic basis throughout the year to facilitate consideration of classification and compensation recommended actions in a timely manner. Approval of the recommendation will provide the ordinance authority for the Departments of Health

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Services (DHS) and Sheriff to implement the classification recommendations in this letter.

The recommendations will ensure the proper classification and compensation of positions based upon the duties and responsibilities assigned to these jobs as performed by incumbents (Attachments A and B). This is a primary goal of the County's classification and compensation system.

We are recommending these actions based upon generally accepted principles of classification and compensation. Furthermore, these actions are important in implementing high-priority Board initiatives. The proper classification and compensation of positions facilitates good business operations and can reduce the number of costly personnel-related problems.

New Classifications – Department of Health Services

On June 9, 2015 the Board approved the proposed Jail Health Services Structure and the related implementation plan. For the first six months we are in Phase Zero which includes the establishment, recruitment, and hiring of new leadership positions and the proper alignment of the rest of the management team. This letter recommends all the classification actions that will facilitate the achievement of this goal in a timely matter.

Specifically, we are creating four (4) new, highly-specialized leadership classifications (Attachment A). The **Correctional Health Director (UC)** will be an unclassified position which, under the direction of a DHS Deputy Director and an Assistant Sheriff, will have responsibility for the management of all healthcare services within the Los Angeles County jails. This position is the sole authority on health care within the County jails. The **Director, Substance Use Disorder Treatments** will be responsible for developing, implementing, and administering a comprehensive, coordinated and integrated continuum of care for substance use disorder treatment in the County correctional health care system, linking in-custody services with out-of-custody services. The **Director, Care Transitions** will be responsible for ensuring that an integrated, efficient and comprehensive care team model is in place to strengthen effective discharge planning and linkage to community health care and other services. And finally, the **Program Director, Jail Mental Health** will work with the Chief, Psychiatrist to develop, implement, and administer all mental health aspects of the integrated jail health services.

We are also creating a new class **Director, Office of Diversion and Re-entry (UC)**, which will report to the same Deputy Director as the Correctional Health Director. This position will direct and oversee the County's jail diversion efforts, which are dedicated to preventing or reducing the needless incarceration of individuals with mental illness and/or substance use disorders. The position has full responsibility for guiding the

strategic, operational, and administrative alignment of diversion activities and decisions with the goal of reducing the incarceration and recidivism of mentally ill and/or severely addicted residents of Los Angeles County.

Reclassifications – Sheriff Department

We are reclassing three (3) positions (Attachment B) currently in the Medical Services Bureau of the Sheriff Department, which will be moving to DHS with the first phase. All three (3) positions are being reclassified based on their new and expanded duties and responsibilities as part of the new DHS leadership team for integrated jail health care.

Implementation of Strategic Plan Goals

Your Board's approval of the accompanying ordinance is consistent with the County Strategic Plan Goal 1 - Operational Effectiveness. The new leadership team established by these actions will develop a transformative, integrated health care system throughout the County's correctional facilities, and will help prevent or reduce the needless incarceration of individuals with mental illness and/or substance use disorders.

FISCAL IMPACT/FINANCING

The projected annual budgeted annual cost associated with filling the five (5) new leadership positions is estimated to total \$915,523. There is no Net County Cost. These costs will be fully covered by DHS existing resources, pending formal establishment of new Jail Health Services budget.

The projected budgeted annual cost and net County cost resulting from the reclassifications recommended is estimated to total \$175,207 (all funds), respectively. Cost increases associated with the upward reclassification actions will be absorbed within the Board's adopted budget. No additional funding is required.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The County Charter authorizes the establishment and maintenance of "a classification plan and the classification of all positions." This responsibility is further delineated in Civil Service Rule 5.

The accompanying ordinance implementing amendments to Title 6, Salaries, of the County Code has been approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Your approval of these classification recommendations will provide for a leadership team that will greatly enhance the health care received by inmates throughout the County's correctional system, as well as, other individuals with mental illness and/or substance use disorders.

Respectfully submitted,

SACHI A. HAMAI
Interim Chief Executive Officer

SAH:RM:SJM
AE:KP:mmg

Attachments

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Human Resources
Sheriff Department

**CLASSIFICATIONS
RECOMMENDED FOR ADDITION**

Proposed Savings/ Cafeteria Benefit Plan	Item No.	Title	Salary Schedule & Level	
Savings/ Megaflex	4554	Correctional Health Director (UC)	N23	R19
Savings/ Megaflex	4562	Director, Care Transitions	N23	S13
Savings/ Megaflex		Director, Office of Diversion and Re-entry (UC)	N23	R19
Savings/ Megaflex	4561	Director, Substance Use Disorder Treatments	N23	S13
Savings/ Megaflex		Program Director, Jail Mental Health	N23	S17

SHERIFF DEPARTMENT – MEDICAL SERVICES BUREAU

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Chief Physician III Item No. 5459A-55 N42 Non-Represented	1	Medical Director I Item No. 5461A N42 E24 Non-Represented
1	Clinical Nursing Director III Item No. 5300A N23 S16 Non-Represented	1	Chief Nursing Officer II Item No. 5308A N23 S17 Non-Represented
1	Staff Analyst, Health Item No. 4593A NM 98F Non-Represented	1	Senior Staff Analyst, Health Item No. 4594A NM 105G Non-Represented

Medical Director I

As part of the leadership team, directly reporting to the Correctional Health Director (CHD), the Medical Director is the top ranking physician leader in the jail. The Medical Director is responsible for the clinical care program on the front line including intake within the inmate reception center at both the men's and women's facility; the primary care clinics scattered across all Sheriff custody institutions; the specialty care throughout all of the Sheriff custody institutions; the urgent care program at Twin Towers; the Correctional Treatment Center which is a 150 bed skilled nursing facility and the coordination with the 24-bed LAC+USC jail ward. The Medical Director has ultimate responsibility over the clinical program, the staffing of clinicians in these areas, the interactions of clinicians with other disciplines such as pharmacy and laboratory, death review and peer review and ultimately the Quality Improvement (QI) program at the jail. Many of these functions closely interact with the CHD but they ultimately are the responsibility of the jail medical director.

These increased responsibilities are in line with the Medical Director I classification, which states that the position "Acts as the head of the medical department in one of the smaller County hospitals or medically-related program for DHS." Therefore, we recommend upward reclassification to Medical Director I.

SHERIFF DEPARTMENT – MEDICAL SERVICES BUREAU (Continued)**Chief Nursing Officer II**

As part of the leadership team, reporting directly to the Correctional Health Director, the Chief Nursing Officer II (CNO II) is responsible for nearly 1300 nursing staff, covering five (5) different Sheriff facilities and many clinical areas. The CNO II must manage two (2) areas that operate on a 24/7 basis as well as a number of clinical areas which operate 7 days a week approximately 10 hours per day. The responsibilities include: (a) creating and maintaining nursing protocols, (b) managing a complex "sick call" system; (c) augmenting the physician led Quality Improvement infrastructure at the jail by organizing the data analytics functions for jail health services ; (d) managing the daily operations of the 150 bed CTC; (e) recruitment and hiring for the jail nursing structure; (f) working directly with medical and mental health providers to ensure timely provision of care and prescribed medications and; (g) developing a nursing leadership and training program to ensure jail health service nursing staff remain current with their skills and knowledge.

These expanded duties are in line with the classification CNO II which states "directs the nursing services of an autonomous County acute or rehabilitative medical center with responsibility for 501 to 2500 full-time equivalent subordinate positions." Therefore, we recommend upward reclassification to Chief Nursing Officer II.

Senior Staff Analyst, Health

The subject position reports to a Captain and is responsible for directing, through two (2) subordinate supervisors, multiple units comprised of budget, personnel operations, contract, procurement and other administrative services. Duties include serving as project manager for the bureau's Electronic Medical Record project; reviewing reimbursement rates annually for payments to 33 contracted hospitals; collaborating with the Auditor-Controller's Office on a new patient accounting system; and coordinating audits related to budget and staffing.

The duties and responsibilities meet the classification standards for Senior Staff Analyst, Health, a class responsible for supervising professional employees in the research, analysis, and preparation of recommendations regarding the use and deployment of resources and the implementation and improvement of operations and programs having department-wide impact. Therefore, we recommend upward reclassification to Senior Staff Analyst, Health.



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September 29, 2015

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVE THE INTRODUCTION AND SCHEDULE FOR ADOPTION AN
ORDINANCE TO CREATE A HEALTH AGENCY AND ESTABLISH AN ORDINANCE
POSITION FOR THE HEALTH AGENCY DIRECTOR
(ALL SUPERVISORIAL DISTRICTS - 3 VOTES)**

SUBJECT

Approval of the recommendations will introduce and schedule for adoption an ordinance to create the Los Angeles County Health Agency and will update the tables of classes of positions and the departmental staffing provisions by establishing one (1) new unclassified classification, allocating one (1) position of this new classification, and by updating the Management Appraisal and Performance Plan (MAPP).

IT IS RECOMMENDED THAT YOUR BOARD:

Approve the accompanying ordinance that will: create the Los Angeles County Health Agency (Health Agency); make technical changes to Title 2, Administration, to make it consistent with the creation of the Health Agency; and amend Title 6, Salaries, of the County Code to add a new departmental chapter, establish one (1) new unclassified classification, allocate one position of this classification in the Health Agency, and to update the Management Appraisal and Performance Plan (MAPP) accordingly.

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PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On August 11, 2015 (Item S-1, Agenda of August 11, 2015), the Board of Supervisors (Board) directed County Counsel to draft a County ordinance to create a Health Agency and instructed County Counsel to work with the Chief Executive Office (CEO) and Department of Human Resources to establish an ordinance position of Health Agency Director. Approval of the recommendation will provide the ordinance authority to integrate the operations of the Departments of Health Services (DHS), Mental Health (DMH) and Public Health (DPH) under a unified Health Agency.

New Unclassified Classification

The Director, Los Angeles County Health Agency (UC) position will direct the integrated Health Agency with full responsibility for overseeing, managing, coordinating, monitoring and evaluating the programs and services of the Departments of Health Services, Mental Health and Public Health. The MAPP provisions will be updated accordingly to establish the salary range.

Implementation of Strategic Plan Goals

The recommended action supports Goal 1 - Operational Effectiveness and Goal 3 - Integrated Services Delivery.

FISCAL IMPACT/FINANCING

Under a unified Health Agency, there is long-term potential to generate additional revenue and efficiencies in order to capture cost-savings through more collaborative and integrated efforts between the three Departments.

The projected annual budgeted cost for the new position allocated to the Health Agency is approximately \$366,978. There is no Net County Cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The accompanying ordinance adds Chapter 2.73 to the Los Angeles County Code, establishing a Health Agency and implements amendments to Title 2 to make technical changes consistent with creation of a Health Agency, and to Title 6, to create the new, unclassified classification and of Director, Los Angeles County Health Agency. The ordinance has been prepared by County Counsel in conjunction with the CEO.

The Honorable Board of Supervisors
September 29, 2015
Page 3

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Your approval of these recommendations will improve access, health outcomes, and system efficiency.

Respectfully submitted,

SACHI A. HAMAI
Interim Chief Executive Officer

SAH:CRG:RM
SJM:AE:KP:jp

Attachment

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Health Services
Human Resources
Mental Health
Public Health

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ATTACHMENT A

**UNCLASSIFIED CLASSIFICATION
RECOMMENDED FOR ADDITION**

Proposed Savings/ Cafeteria Benefit Plan	Item No.	Title	Salary Schedule & Level
Savings/ Megaflex	9962	Director, Los Angeles County Health Agency (UC)	N23



**Los Angeles County
Board of Supervisors**

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Second District

Sheila Kuehl
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Fourth District

Michael D. Antonovich
Fifth District

Mitchell H. Katz, M.D.
Director

Hal F. Yee, Jr., M.D., Ph.D.
Chief Medical Officer

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To ensure access to high-quality, patient-centered, cost-effective health care to Los Angeles County residents through direct services at DHS facilities and through collaboration with community and university partners.



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October 6, 2015

TO: Major Michael D. Antonovich
Supervisor Hilda L. Solis
Supervisor Mark Ridley-Thomas
Supervisor Sheila Kuehl
Supervisor Don Knabe

FROM: Mitchell H. Katz, M.D.
Director

SUBJECT: ADVANCE NOTIFICATION OF INTENT TO EXTEND AN EXPIRING SOLE SOURCE AGREEMENT, NUMBER H-704368, WITH SAGA TECHNOLOGIES, INC.

This is to advise the Board that the Department of Health Services (DHS or Department) intends to return to the Board within the next six (6) months to request Board approval to amend an existing sole source Agreement with Saga Technologies, Inc. (Saga) to extend ongoing maintenance services and Additional Work of the Enterprise Medical Hub (E-mHUB) System. Board Policy No. 5.100 requires at least six months prior written notice to the Board of a department's intent to enter into sole source negotiations for an extension of a Board-approved Sole Source Agreement. This Agreement expires on March 30, 2016.

BACKGROUND

The Department of Health Services operates six (6) outpatient clinics called Medical Hubs at Harbor-UCLA Medical Center, High Desert Regional Health Center, LAC+USC Medical Center, Martin Luther King, Jr. Outpatient Center, Olive View-UCLA Medical Center, and LAC+USC East San Gabriel Valley satellite location at MacLaren Children's Center that are dedicated to serving children involved with the Department of Children and Family Services (DCFS). These clinics provide ongoing health care, medical assessments for children suspected of child abuse and neglect, and medical exams for children entering foster care.

Prior to the establishment of the E-mHUB System, communication between the Medical Hub Clinics and DCFS was inefficient and inadequate. Staff relied on phone calls, faxes, and manual data entry which were time consuming and prone to errors. On May 16, 2006, on motion by Supervisor Burke, the Board of Supervisors instructed the Chief Information Officer, Chief Executive Office, County Counsel, DCFS, DHS, and the Department of Mental Health (DMH) to explore the feasibility of the development of a cost-effective data system for the Medical Hub Clinics. One Medical Hub at

LAC+USC Medical Center had implemented Saga's mHUB, a proprietary standalone custom application, to track patient data and appointments. The mHUB system contained essential patient information such as medical and forensic information and records, tracked patient and provider appointment schedules, and supported the LAC+USC Medical Hub workflows.

After extensive analysis, an interdepartmental workgroup concluded that the most feasible and cost-effective option to meet the business needs of both DHS and DCFS, was to enhance the mHUB system, exclusively used at the LAC+USC Medical Hub, to an E-mHUB (Enterprise-wide mHUB) System for use at all the six (6) DHS Medical Hubs. On September 11, 2008, the Board was notified of DHS' intent to enter into sole source negotiations with Saga. On March 30, 2010, the Board approved a Sole Source Agreement with Saga for a perpetual license to use the E-mHUB software application including maintenance and Additional Work for use at all six (6) DHS Medical Hubs for a term of five years and an additional optional one-year extension through March 30, 2016. The E-mHUB System was fully implemented in Spring 2011. The E-mHUB System is a web-based application hosted by the Internal Services Department in Downey, California. Expansion to an enterprise solution provided the six (6) DHS Medical Hub clinics with a means to provide a cost-effective data system for the Medical Hub Clinics by keeping better track of patient and provider appointment schedules, capturing medical and forensic information, and supporting interdepartmental workflows in a secure application.

The E-mHUB System was a Top Ten Award winner for the County's 2012 Productivity and Quality Awards for its excellence in improving coordination of care for the County's DCFS involved children. In Fiscal Year 2014-2015, the DHS Medical Hub Clinics provided a total of 33,742 visits; these DCFS involved children have greatly benefitted from the improved coordination of care provided through the E-mHub System.

JUSTIFICATION

DHS is recommending an extension to the E-mHUB Agreement with Saga to continue to provide care for DCFS involved children at the six (6) DHS Medical Hub clinics. The E-mHUB System is a proprietary software product that has been developed exclusively for Los Angeles County. The County has devoted significant resources to the E-mHUB System. County staff from multiple County departments have participated extensively in the development, customization, and enhancement of the E-mHUB System. From October 2008 to June 2009 and from May 2010 to December 2011, a workgroup consisting of 5 to 6 key DHS and DCFS staff and approximately 20 staff from all 6 DHS Medical Hubs, DCFS, DMH, DPH, and Saga met weekly contributing many hours enhancing the mHUB System which ultimately developed into the E-mHUB System.

The extension of the E-mHUB System Agreement with Saga will enable the Department to continue to provide the following for DCFS involved children:

- Receive, from DCFS, electronic patient referrals;
- Track patient and provider appointment schedules;
- Capture patient medical and forensic information;
- Obtain necessary medical information faster and more efficiently;
- Generate to DCFS electronic PDF versions of forms, reports, and examination results;
- Provide notification of missed appointments;

- View a child's medical information at one Medical Hub to another Medical Hub, which enhances the child's treatment and improves continuity of care;
- Allow Public Health nurses located at DCFS Offices to view limited E-mHUB screens to obtain and input DCFS' case management system follow-up information so DCFS can better coordinate the child's care; and
- Ensure access to health information is in compliance with State and Federal confidentiality and privacy laws.

A workgroup continues to convene multiple times each year to develop and prioritize enhancement of the E-mHUB System. If this Agreement is not extended beyond March, 2016, maintenance and Additional Services, which provides for preservation, enhancement, and warranty to the E-mHUB System, will terminate. Continued use of the E-mHUB System without updated maintenance could make County data susceptible to security breaches due to outdated software applications in the E-mHUB System. Eventually, to mitigate this potential security breach, the coordination of health care services provided by the six (6) DHS Medical Hub clinics for DCFS involved children will revert back to time consuming phone calls, faxes, manual data entry, and the possibility of significant errors. Furthermore, the County would no longer be afforded support services necessary to effectively maintain, use, or enhance the E-mHUB System. Most importantly, Saga's involvement in the development of the E-mHUB System to what it is today and their technical support and expertise of the System will cease.

DHS has conducted a search of comparable products and is unable to find another vendor or system that can perform or provide the functionality required for the E-mHUB System. Saga has developed the E-mHUB System that is unique to Los Angeles County that includes input and development from multiple County departments. Saga is the only vendor that could efficiently and economically update, maintain, support, and customize modifications to the current E-mHUB System. As a result of the County's and Saga's collaboration and development of E-mHUB System, it is not possible that there are other software companies that have developed a System similar to the E-mHUB System used by the six (6) DHS Medical Hub Clinics to serve children involved with the DCFS.

CLOSING

Consistent with the new Sole Source Board policy, I am informing the Board of my intention to proceed with an amendment with Saga. If no objection is received from the Board, we will proceed with the contract extension.

If you have any questions or require additional information, please let me know or your staff may contact Kathy Hanks, Director, Contracts and Grants Division, at (213) 240-7819.

MHK:lr

c; Chief Executive Office
County Counsel
Executive Office, Board of Supervisors
Chief Information Office

**Los Angeles County
Board of Supervisors**

Hilda L. Solis
First District

Mark Ridley-Thomas
Second District

Sheila Kuehl
Third District

Don Knabe
Fourth District

Michael D. Antonovich
Fifth District

Mitchell H. Katz, M.D.
Director

Hal F. Yee, Jr., M.D., Ph.D.
Chief Medical Officer

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www.dhs.lacounty.gov

*To ensure access to high-quality,
patient-centered, cost-effective
health care to Los Angeles
County residents through direct
services at DHS facilities and
through collaboration with
community and
university partners.*



www.dhs.lacounty.gov

September 29, 2015

TO: Michael D. Antonovich, Mayor
Supervisor Hilda Solis
Supervisor Mark Ridley-Thomas
Supervisor Sheila Kuehl
Supervisor Don Knabe

FROM: Mitchell H. Katz, M.D.
Director

**SUBJECT: ADVANCE NOTIFICATION OF INTENT TO EXTEND
SOLE SOURCE AGREEMENT NO. H-704447 WITH
GLOBAL HEALTHCARE EXCHANGE LLC**

This is to advise the Board that in two months' time, the Department of Health Services (DHS or Department) intends to return to the Board to approve an extension to an existing sole source agreement with Global Healthcare Exchange LLC (GHX) for the ongoing provision of software and services to support DHS' Group Purchasing Organization (GPO) supply chain initiatives. Board Policy No. 5.100 requires written notice of a department's intent to enter into sole source negotiations for extension of a Board-approved agreement at least six months prior to the agreement's expiration date. DHS will exhaust its delegation of authority to extend the agreement on December 31, 2015.

However, because the Board adopted the revised policy on August 4, 2015, the Department is unable to meet the policy's notification timeframe for this particular extension. In order to ensure no break in services, DHS has begun preliminary discussions with GHX regarding the agreement extension.

Under the current agreement, GHX has implemented its proprietary supply chain procurement and data management software and services for the DHS enterprise, including the interfacing of GHX Procurement Suite with the County's electronic Countywide Accounting and Purchasing System (eCAPS) eProcurement and eInventory systems. GHX has also facilitated the Department's migration from the Hospital Material Management System (HMMS), a legacy system first developed in the 1970s, to eCAPS.

Background

GHX is a business exchange consisting of healthcare providers and healthcare product vendors. GHX's core members include members of the University HealthSystem Consortium (UHC), one of which is DHS. GHX provides health care supply chain automation solutions that maintain updated procurement data on medical supplies, assist

members with developing and maintaining a standardized and efficient supply formulary for medical supplies, ensure controls to ensure compliance with these formularies, reconcile and cleanse purchasing data for consistency and completeness, and host established vendor agreements and pricing to automate the reconciliation of purchases to the GPO contract catalog.

On November 18, 1997, the Board authorized DHS to join UHC, a not-for-profit member alliance of approximately 120 academic health centers, and its GPO. Through its UHC membership, DHS can access UHC agreements as an alternative to conducting County solicitations. UHC selected GHX as its vendor of choice for supply chain management services through UHC's competitive bid process. Furthermore, as a UHC member, the Department benefits from economies of scale realized from group discounts for all medical supplies covered under UHC-established vendor contracts.

The Board approved the current Agreement No. H-704447 (Agreement) with GHX on September 21, 2010 for the provision of supply chain procurement and data management software and services. On July 30, 2013, the Board approved Amendment No. 3 to expand the Agreement's statement of work for additional services and to increase the Agreement sum by \$309,000 for a total maximum agreement sum of \$2,243,815. GHX provides several proprietary solutions to DHS under the Agreement, including the requisitioning module (Procurement Suite), data cleansing module (NuVia), purchasing contract management module (Contract Center) and its business exchange module to electronically send purchase orders and receive purchase order status (MyExchange).

The Agreement's costs are entirely offset by Patron Equity Credits (PECs). Whenever the Department purchases commodities through its UHC agreements, it accrues PECs which can be utilized to purchase additional services from UHC and GHX. Some of these additional services include UHC's patient safety system (Safety Intelligence) and GHX's software solutions (Procurement Suite, NuVia, Contract Center, and MyExchange).

Justification

DHS is recommending an extension to the Agreement because GHX is the only company that focuses on healthcare supply chain data management in the United States. GHX is also the only company to be integrated with UHC's GPO, Novation. GHX receives a daily feed from Novation of contracted pricing unique to each member and matches the price to the products purchased through the exchange. This validation ensures that Novation contract pricing is honored during the procurement process. Also, the GHX-eCAPS interface prepopulates eCAPS with 95% of the data fields required to process a purchase order (PO), which decreases PO processing times significantly. By extending its contract with GHX, DHS will maintain its existing cost savings, continue to leverage its purchasing power, and effectively manage the supply chain.

The Department has also devoted significant resources to interface eCAPS with GHX to ensure the Department's compliance with County purchasing standards, while enabling DHS to remain aligned with the healthcare industry's standard practices and requirements. Furthermore, DHS recently collaborated with the Internal Services

Department (ISD) to develop the Department's first Item Master System and with the Board approval of Amendment No. 3 devoted significant resources to GHX to develop an interface between the DHS Item Master System and GHX NuVia.

The extension of the Agreement with GHX will enable the Department to:

- Maximize automation of DHS supply chain processes by capitalizing on the use of electronic transactions and the reduction of redundant and manual labor-intensive interventions;
- Streamline the Department's high volume processing of invoices and purchase orders;
- Ensure compliance by implementing controls and standards, including item and pricing controls, item categorization and standardization, and the improved monitoring of related purchasing and payments;
- Manage a updated supply formulary and vendor contracts for DHS commodities;
- Access the Department's purchasing history and necessary data to make informed data-driven decisions in supply chain management; and
- Provide DHS with the necessary software to develop a standardized supply formulary across all DHS facilities.

The proposed extension to the Agreement meets the following sole source criteria:

- Additional services are needed to complete an ongoing task and it would be prohibitively costly in time and money to seek a new service provider.
- GHX is the only service provider that is fully integrated with UHC's GPO, Novation, through which DHS is able to realize regular cost savings on Departmental purchase of commodities.

DHS has spent 5 years implementing eProcurement (i.e., GHX software modules and County eCAPS eProcurement and eInventory modules) throughout its facilities. It has completed implementation at Olive View-UCLA Medical Center, High Desert Regional Health Center and Health Services Administration. Nearly 1,100 users actively use eProcurement at these 3 implemented facilities. Martin Luther King Jr. Health Center is scheduled to go live in the first half of 2016, Harbor-UCLA Medical Center in the second half of 2016, and Rancho Los Amigos National Rehabilitation Center and LAC+USC Medical Center in 2017.

If this Agreement is not extended, DHS will lose access to software and services that are essential to purchasing medical commodities. The resulting loss of gained efficiencies will require massive manual intervention by DHS employees. It would hamper efforts to provide patient care, as the implemented facilities would be forced to revert to paper-based requisitions which would create internal backlogs. Moreover, DHS would be unable to complete the eProcurement implementation project. DHS will also be required to select and engage a new vendor to develop an interface with eCAPS, as well as both a new interface between the DHS Item Master on the requisitioning solution and a new

Each Supervisor

September 29, 2015

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interface for vendors. DHS currently conducts business with vendors via electronic data interchange (EDI), using the GHX Business Exchange (MyExchange).

Moreover, DHS and ISD have worked together to develop several systems that all revolve around custom-developed interfaces with GHX, including a Procurement Item Master System, Inventory Replenishment System and Low Unit of Measure Information Systems. As such, it would be prohibitively costly in time and money to select and engage a new contractor to complete the eProcurement implementation throughout the DHS enterprise. In order to meet the County's unique purchasing requirements, DHS has made many ongoing software enhancements and interface modifications to integrate GHX and eCAPS.

DHS will continue to proceed with the sole source negotiations on the agreement extension with GHX within two weeks from the date of this memo unless the Department is instructed otherwise by the Board.

If you have any questions, please let me know.

MHK:jl

c: Chief Executive Office
County Counsel
Executive Office, Board of Supervisors
Chief Information Office



Los Angeles County Registrar-Recorder/County Clerk

Dean C. Logan
Registrar-Recorder/County Clerk

October 13, 2015

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**REQUEST TO APPROVE CONTRACT WITH CORELOGIC SOLUTIONS, LLC FOR
REAL ESTATE FRAUD NOTIFICATION SERVICES
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT:

The Registrar-Recorder/County Clerk (RR/CC) requests approval of a new contract (Contract Number #15-005) with Corelogic Solutions, LLC (Corelogic) to provide real estate fraud notification services by mail within a legal timeframe to prevent and reduce real estate and foreclosure fraud. The current contract expires on October 24, 2015.

IT IS RECOMMENDED THAT THE BOARD:

1. Authorize the RR/CC, or his designee to execute a Contract with Corelogic for real estate fraud notification services, which is substantially similar to Attachment 1, effective October 25, 2015 through October 24, 2018 for a term of 3-years to cover the Contactor's fraud notification mailing costs at a rate of \$2.90 per unit and based on volume. The contract is financed pursuant to California Government Code Section 27387.1 which allows the RR/CC to collect a fraud notification mailing fee from a party recording a Deed, Quitclaim Deed, Deed of Trust, Notice of Default, or Notice of Sale. There is no maximum contract amount.
2. Delegate authority to the RR/CC, or his designee to prepare and execute future amendments to extend the Contract for four (4) one-year option terms and six (6) month-to-month options.
3. Delegate authority to the RR/CC, or his designee to terminate the contract for convenience.

4. Delegate authority to the RR/CC, or his designee to prepare and execute future amendments, with County Counsel approval, to reflect changes due to new legislation or County policy.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:

The RR/CC is responsible for recording the following five types of real estate documents affecting a homeowner's property ownership in Los Angeles County: (1): Deeds; (2): Quitclaim Deeds (3): Deeds of Trust; (4): Notices of Default and; (5): Notices of Sale.

Currently, the RR/CC is authorized by law to collect a \$7.00 fraud notification fee whenever a party files any of the above mentioned real estate documents. A portion of that fee will offset Corelogic's per unit contractor cost to mail fraud notification packets to homeowners (or occupants of the property) after a document has been recorded.

The notification packet contains a letter (in English and Spanish). It includes a phone number and e-mail to the County's Department of Consumer Affairs (DCA) **AND** either an enclosed copy of the (1): recorded Deed, Quitclaim Deed, Deed of Trust within 10 days of recordation (*in order to meet the RR/CC statutory timeframe of notifying the parties within 30 days*); **OR** (2): Notice of Default or Notice of Sale within 5 days of recordation (*in order to meet the RR/CC statutory timeframe of 14 days*).

Through a Memorandum of Understanding (MOU), the DCA serves as a central contact point for recipients of the notification and responds to questions or concerns and investigates complaints of suspected real estate fraud or homeownership problems. The DCA also offers free information, counseling, assistance, and referrals to police and prosecuting agencies.

These combined, and collaborative services between the RR/CC, Corelogic and the DCA provide homeowners and occupants with important changes regarding their property and helps protect them from criminal activity related to real estate and foreclosure fraud, schemes and scams (i.e., the homeowner's home was sold or the title was transferred without their knowledge or consent, signature was forged, some pages are missing/unclear, etc;).

Implementation of Strategic Plan Goals:

This request supports the County Strategic Plan as follows:

Goal No. 1: Operational Effectiveness/Fiscal Sustainability: Maximize the effectiveness of processes, structure, operations, and strong fiscal management to support timely delivery of customer-oriented and efficient public services.

Goal No. 3: Integrated Services Delivery: Maximize opportunities to measurably improve client and operations and leverage resources through the continuous integration of health, community and public safety services.

FISCAL IMPACT/ FINANCING:

There is no net county cost and, no maximum contract amount. The Contract is revenue generating through the collection of a fraud notification fee of \$7.00 of which a portion will offset the mail services

provided in Contract #15-005 with Corelogic. The RR/CC can collect 10% (\$0.70) for administrative fees. The remaining balance covers the services provided by the DCA.

The fees collected from the RR/CC is dependent by the number of Deeds, Quitclaim Deeds, or Deeds of Trust, Notices of Default or Notices of Sale filed processed by the RR/CC.

Fraud Notification Fee

The RR/CC is authorized by law to collect a fraud notification fee from a party filing real estate documents (Deeds, Quitclaim Deeds, or Deeds of Trust, Notices of Default or Notices of Sale) not to exceed \$7.00 per unit, to cover (1): the cost of mailing fraud notices to property owners (to be provided through Contract #15-005 with Corelogic); 2: RR/CC administrative costs, and; 3: costs to provide information, counseling, or assistance to recipients of the notice by the DCA.

Cost Comparison: Current Contract versus New Contract (#15-005)

The current contract ending on 10/25/15 price breakdown is as follows:

- Fraud notification services by mail: \$3.39 per unit
- RR/CC Administrative Fees: \$0.65
- DCA: \$2.96 to provide information, counseling and assistance to recipients of the notification.

Total: \$7.00 (State Law)

The new contract cost breakdown as a result of the new contract with Corelogic #15-005 is as follows:

- Fraud notification services by mail: \$2.90 per unit;
- RR/CC Administrative Fees: \$0.70
- DCA: \$3.40 to provide information, counseling and assistance to recipients of the notification

Total: \$7.00 (State Law)

Since the mailing costs have been reduced with the new contract through the RFP competitive solicitation, the money saved per unit on mailing services will be divided between the RR/CC and the DCA.

The RR/CC's estimated cost of mailing notification services portion with Corelogic for the 3-year term is projected to be up to \$4,500,000 and the projected annual cost to extend this contract for each of the four option years is up to \$1,500,000 per option year (\$6,000,000 total).

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

Legislative Overview

On December 10, 1991 on a motion by Supervisor Antonovich, your Board instructed the RR/CC to develop legislation to require notification to homeowners of transfer and mortgage documents presented for recording to identify and prevent real estate fraud. In 1992, Senate Bill (SB) 1842 (which was subsequently passed by the California Legislature, became law and added to the

California Government Code effective January 1, 1993), enacted the Real Estate Fraud Notification Program. California Government Code 27297.6 and 27387.1 authorizes the RR/CC to charge a fee to notify a homeowner after real estate documents had been recorded. Since the law took effect over 22 years ago, it has been revised and extended. The new sunset date is effective January 1, 2020 [(SB 1631[Watson]; (SB 62 [Liu] and SB 827).

The legal timeframe to send fraud notices for processed Deeds, Quitclaim Deeds, or Deeds of Trust is within thirty (30) days of recordation. The legal timeframe to send fraud notices to homeowners subject to a notice of default or notice of sale is within five (5) days, but in any event no more than fourteen (14) days of recordation.

References: California Government Code 27387.1, Los Angeles County Code 2.32090, 2.32091, the Board Letter and Resolution related to the Real Estate Fraud Notification Program dated November 12, 2015.

CONTRACTING PROCESS:

The RR/CC recommends a contract award to Corelogic to mail real estate fraud notices.

The RR/CC issued a Request for Proposals (RFP) #15-001 for Real Estate Fraud Notification Services on January 29, 2015. The RFP was publicly advertised on the County's bid website, and six regional newspaper publications including the Los Angeles Daily News, Los Angeles Times, Daily Breeze, Antelope Valley Press, Downtown News, and La Opinion. A bidder's list was also created to send to companies providing similar services.

A mandatory proposer's conference took place on March 11, 2015, and the deadline for submitting proposals was March 20, 2015. Two proposals were received. Both passed the "pass/fail" initial review of the solicitation's minimum requirements. The evaluation committee evaluated the proposals. Based on their criteria and percentages outlined in the RFP, Corelogic was the highest ranking Proposer and is recommended for a contract award.

The RR/CC sent a letter outlining our intent to recommend them for a contract award to your Board and received a Letter of Intent from Corelogic to provide Real Estate Fraud Notification Services pending your Board's approval.

IMPACT ON CURRENT SERVICES:

A new contract with Corelogic will allow the RR/CC (jointly with the DCA) to continue providing Real Estate Fraud Notification services by mail to deter, prevent and reduce real estate fraud, scams and schemes against homeowners (and occupants of the address) in Los Angeles County.

CONCLUSION

Upon approval by your Board, the Executive Officer is requested to return one (1) adopted copy of this letter to:

Department of Registrar-Recorder/County Clerk
Contracts Section
12400 Imperial Highway, Room #5115
Norwalk, CA 90650

Respectfully submitted,

DEAN C. LOGAN
Registrar-Recorder/County Clerk

The Honorable Board of Supervisors
October 13, 2015
Page 6 of 6

DL:RF:fp

Enclosures

c: Chief Executive Office
Executive Office, Board of Supervisors
RR/CC Board Deputies
Chief Information Office
County Counsel